

## **Interim Video Teleconference Rules**

1. Video conference hearings will not be used on regularly scheduled hearing dates for Selma.
2. No preliminary relief from stay hearings or other similar hearings will be handled by video teleconference.
3. Any final relief from stay hearing or other contested matter or adversary proceeding may be handled by video conference if:
  - (a) The courtroom deputy for Judge Mahoney is advised of the request for a video conference hearing when the hearing is set, or within ten days thereafter, so that sufficient time can be allotted to the hearing.
  - (b) The video teleconference scheduler is advised and the scheduler indicates that the date and time are available.
  - (c) All parties who must be served with the moving papers are notified in writing of the request for a video conference hearing at the time the request is made.
4. All exhibits (except rebuttal exhibits) must be premarked and the originals must be filed with the court no later than one full business day before the hearing. Opposing parties, counsel and witnesses must be served with copies of the exhibits as well no later than one full business day before the hearing. Copies to counsel, parties and witnesses may be served by mail or facsimile.
5. If counsel or parties wish to participate by video conference from a location in another district, counsel or the party must inform this court in writing of the request to participate by video teleconference at least ten days before the hearing

The party or counsel must contact the judge's courtroom deputy about the request. If the court can accommodate it, the courtroom deputy will inform the requester. Then, the requesting party must make arrangements with the other court or other video conference facility for use of its video conference equipment. The party must also inform this court's scheduler of the name of the scheduler in the other court or other video conference facility so that the connection by video can be made.